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Office of the Commanding General

VDF-HCG

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Command Policy Letter CG 09-07

SUBJECT: Division Promotion Board submissions

1. The Division Promotion Boards meet on an as-needed basis during scheduled drills to evaluate promotion packets and submit recommendations to the Commanding General.
2. These packets must be screened by the G-1 or his designate prior to the scheduling of a Board by the Division Chief of Staff. Consequently, all promotion packets must be received by Div HQs NLT the Tuesday prior to a scheduled drill. Packets received after the suspense cut-off will be deferred until the next drill date.
3. POC is the G-1.

JOHN D. TAYLOR
MG, VDF
Commanding

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